



FYE 06/30/2021 Budget - Actual Expenditures
 Workforce Development Board | Butler • Clermont • Warren

Account	Budget	MTD Expenditures 3/31/2021	YTD Total Expended as of 03/31/2021	YTD Budget Balance as of 03/31/2021	YTD Percent Expended as of 03/31/2021
WIOA Administrative Funds					
Personnel	\$244,752	\$ 9,583.62	\$ 123,453.82	\$ 121,298.18	50%
Salaries and Wages	\$197,550	\$ 7,657.60	\$ 103,543.36	\$ 94,006.64	52%
Benefits	\$47,202	\$ 1,926.02	\$ 19,910.46	\$ 27,291.54	42%
Administrative/Operating Expenses	\$42,190	\$ 70.90	\$ 2,538.06	\$ 39,651.94	6%
Job Related Mileage	\$5,000		\$ 32.00	\$ 4,968.00	1%
Travel and Training	\$21,190		\$ -	\$ 21,190.00	0%
Phone Service - Cell/Landline	\$1,500	\$ 70.90	\$ 638.10	\$ 861.90	43%
Computer Equipment, Software and Supplies	\$10,000		\$ 1,863.96	\$ 8,136.04	19%
Office Supplies	\$2,000		\$ -	\$ 2,000.00	0%
Postage	\$500		\$ 4.00	\$ 496.00	1%
Copies/Machine Reimbursement	\$2,000		\$ -	\$ 2,000.00	0%
Projects/Programs	\$17,000	\$ -	\$ 2,000.00	\$ 15,000.00	12%
Special Projects	\$10,000		\$ -	\$ 10,000.00	0%
Annual Recognition Program	\$1,500		\$ -	\$ 1,500.00	0%
Employer Focused Events	\$2,500		\$ 2,000.00	\$ 500.00	80%
Speaker/Workforce Experts	\$3,000		\$ -	\$ 3,000.00	0%
Mitigation Strategies	\$0		\$ -	\$ -	0%
Dues, Subscriptions and Memberships	\$8,780	\$ 355.00	\$ 7,625.00	\$ 1,155.00	87%
National Assoc. of Workforce Boards	\$1,800		\$ 1,800.00	\$ -	100%
National Assoc. of Workforce Dev Prof.	\$300		\$ -	\$ 300.00	0%
Ohio Workforce Association	\$4,455		\$ 4,455.00	\$ -	100%
Hamilton Chamber of Commerce	\$350	\$ 355.00	\$ 355.00	\$ (5.00)	101%
Clermont County Chamber of Commerce	\$520		\$ 485.00	\$ 35.00	93%
Mason Deerfield Chamber	\$355		\$ 530.00	\$ (175.00)	149%
Other Workforce Associations	\$1,000		\$ -	\$ 1,000.00	0%
Business Expenses	\$22,710	\$ 3,138.00	\$ 5,513.00	\$ 17,197.00	24%
Survey Monkey	\$300	\$ 384.00	\$ 384.00	\$ (84.00)	128%
Virtual Meeting Software (GoTo Meeting)	\$700		\$ -	\$ 700.00	0%
Meeting Expenses	\$1,000		\$ -	\$ 1,000.00	0%
Website Hosting (Go Daddy - Constant Contact)	\$175	\$ 990.00	\$ 990.00	\$ (815.00)	566%
Data Software (Chmura/JobsEQ:EMSI)	\$4,100		\$ -	\$ 4,100.00	0%
Board Mgmt. Software (OnBoard)	\$6,000		\$ -	\$ 6,000.00	0%
Directors and Officers Insurance	\$1,975		\$ 1,975.00	\$ -	100%
Legal Notices	\$2,500		\$ -	\$ 2,500.00	0%
Project Management Software (Wrike!)	\$2,000	\$ 1,764.00	\$ 2,164.00	\$ (164.00)	108%
Zingtree Software	\$3,600		\$ -	\$ 3,600.00	0%
Otter	\$360		\$ -	\$ 360.00	0%
Marketing Plan	\$0	\$ -	\$ -	\$ -	#DIV/0!
Marketing Plan / Specialist	\$0		\$ -	\$ -	0%
Awareness/Printing/Advertising	\$0		\$ -	\$ -	0%
Website/Social Media Updates	\$0		\$ -	\$ -	0%
Professional Services	\$100,000	\$ 5,500.00	\$ 61,226.00	\$ 38,774.00	61%
Fiscal Agent Contract	\$70,000	\$ 5,500.00	\$ 49,500.00	\$ 20,500.00	71%
Legal Fees	\$15,000		\$ 11,670.00	\$ 3,330.00	78%
Program Monitoring	\$0		\$ -	\$ -	#DIV/0!
Administrative Services (WC/ED)	\$5,000		\$ -	\$ 5,000.00	0%
Other Professional Services	\$2,500		\$ 56.00	\$ 2,444.00	2%
Board Facilitator	\$7,500		\$ -	\$ 7,500.00	0%
Total WIB Administrative Expenditures	\$435,432	\$ 18,647.52	\$ 202,355.88	\$ 233,076.12	46%

COVID-19 Business Team and Outreach Expansion Funds					
Personnel	\$88,376	\$0	\$0	\$88,376	0%
Salaries and Wages	\$63,400		\$ -	\$ 63,400.00	0%
Benefits	\$24,976		\$ -	\$ 24,976.00	0%
Other Program Services	\$95,000	\$0	\$46,141	\$48,859	49%
Marketing Plan	\$95,000		\$ 46,140.60	\$ 48,859.40	49%
Total WIB Program Expenditures	\$183,376	\$0	\$46,141	\$137,235	25%

TOTAL WDB BUDGET	\$618,808	\$18,648	\$248,496	\$370,312	40%
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